



## Resubmit Request & Document for Rejected/Notified Brand or OEM

## Overview

**In case the uploaded brand/OEM request is missing any document or require further details from the Seller, the Brand Approval team reverts back with "Notification" explaining the next steps in process to get the approval.**

**User can check the exact notification under "Reason Tab" where the status of the brand/OEM request is shown"**

To check Brand OEM request, click on “More” and select ‘Brand OEM Request’

**Catalogue Search**

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[Inventory Notified](#) [Price outside Range](#) [Notified Products](#) [Published](#) [Waiting For Admin Clearance](#) [Waiting For Seller Clearance](#) [More ▾](#)

**BRAND / OEM REQUESTS**

Request Id	Requested At	Requested For	Requested Value	Category	Brand Status	Request Stat	
4310	13-11-2019 15:45:47	Brand	testhellogem	scissors	Approved	Rejected	View
3858	04-09-2019 14:33:42	Brand	TRUSTAPLE	Stapler	Approved	Rejected	View
3689	25-07-2019 12:45:55	Brand	Search_keyword_Pin	Search_Keyword_Booster3	Approved	Rejected	View
2117	25-02-2019 10:58:50	Brand	New Brand2	test new	Pending approval	Rejected	View
1779	09-01-2019 19:53:28	Brand	FB2	crayons	Approved	Rejected	View
1739	08-01-2019 15:01:00	Brand	TEST	fountain pens	Approved	Rejected	View

[Draft products](#)  
[Rejected](#)  
[Brand / OEM Requests](#)  
[Gs1 Catalogue Request](#)  
[Change Requests](#)  
[Expired Offerings](#)  
[Offerings Expiring Soon](#)  
[Discontinued](#)  
[Specification Suggestions](#)

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Seller can request for brand and OEM from his OEM panel by searching the category and then creating a request for a new brand or he can select the existing brand and apply as an OEM request.

Once the request is made seller can view the status in his notification tab under BRAND / OEM REQUESTS tab

Request Id	Requested At	Requested For	Requested Value	Category	Brand Status	Request Status	Reasons	Additional Details
8160	28-07-2020 14:50:59	Brand and OEM	CONTENT	Lead Time on Stock	Pending approval	Pending approval		<a href="#">View</a>

Here, the request is pending with admin.

Admin can either reject the request, approve the request or request any additional details

## BRAND / OEM REQUESTS

Request Id	Requested At	Requested For	Requested Value	Category	Brand Status	Request Status	Reasons	Additional Details
8160	28-07-2020 14:50:59	Brand and OEM	CONTENT	Lead Time on Stock	Pending approval	Info requested	<b>Info requested reason:</b> Deemed OEM Letter is not in prescribed format, Trademark Class does not match category mentioned in the request, Trademark status is not in Registered	<a href="#">View</a>

The seller can click on 'View' and resubmit the request again as per the comments mentioned

### CONTENT

[Feedback](#)

**Request Status:** Info requested

**Request Attempts:** 1

**Approver Comments:**

Comment	Commented at
Info requested reason: Deemed OEM Letter is not in prescribed format Trademark Class does not match category mentioned in the request Trademark status is not in Registered	28.07.2020 15:03

**Links:**

1. <https://admin-mkp.gemorion.org>

**Documents:**

Document	Status	Uploaded at
<a href="#">Trademark certificate</a>	Active	28.07.2020 14:50

**Request re-submission:** [click here to re-submit request](#)

[Close](#)

The seller will have 3 attempts to resubmit the request. If, even on the 3rd attempt seller is not able to provide correct documents then the seller's request will be considered rejected.

[+ Add More Documents](#)

If you are applying for this brand with the intent of participating in an ongoing bid, you can opt for priority processing of your request.

Do you want to apply for priority processing?  Yes  No

Declaration  I have read and agree to all the terms of the [Undertaking](#).

[UPDATE REQUEST](#)

**\* This is your last attempt, Please ensure all the entered details are correct. After this you will not be allowed to edit anything \***

After applying, your request will be reviewed by the GeM brand approval team. If required, the team may ask for additional information or corrections in the request. You can check the current status of your request at any time under the Brand / OEM

(Seller can view attempt count before submitting the documents in a message that pops up mentioning the count of the attempt)

If admin rejects the request of the seller then particular seller request will be rejected and they will not be able to request again for that brand

Inventory Notified	Price outside Range	Notified Products	Published	Waiting For Admin Clearance	Waiting For Seller Clearance	More ▾		
<b>BRAND / OEM REQUESTS</b>								
Request Id	Requested At	Requested For	Requested Value	Category	Brand Status	Request Status	Reasons	Additional Details
B161	28-07-2020 15:46:34	Brand and OEM	LATENT	Lead Time on Stock	Pending approval	Rejected	<b>Request rejected reason:</b> Trademark Certificate not provided, Improper documents	<a href="#">View</a>

Now, if the seller tries to apply for OEM for brand, he will not be allowed to proceed

Cannot process this request status - rejected. Check Brand/OEM Notifications Tab

Uploading Trademark Certificate is Mandatory.

Link to Brand's website/webpage\*

Upload Documents\* (only .pdf files)  Upload

[+ Add More Documents](#)

If you are applying for this brand with the intent of participating in an ongoing bid, you can opt for priority processing of your request.

Do you want to apply for priority processing?  Yes  No

**Declaration**

I have read and agree to all the terms of the Undertaking.

[APPLY FOR BRAND AND OEM](#)

After applying, your request will be reviewed by the GeM brand approval team. If required, the team may ask for additional information or corrections in the request. You can check the current status of your request at any time under the Brand / OEM Requests tab in your seller dashboard.

Ask GeMmy





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